

JOB DESCRIPTION

Job Title:	Senior Leader – Equity and Systems Improvement for College and Career Pathways
Job Grade:	5A Management - Supervisory
Exempt / Non-exempt Status:	Exempt

Job Summary:

This position contributes to Education Northwest (EdNW) by playing a key role in growing a business portfolio focused on college and career pathways, with specific knowledge of federal and state career and technical education policy and practice. Specifically, this position will support the following work: building and sustaining relationships with new and existing clients and funders; identifying business opportunities and partnering opportunities; conducting research and delivering technical assistance; and growing the organization's national visibility and impact in the college and career pathways and career and technical education fields.

Responsibilities:

Supervisory Responsibility: Yes

- Lead and contribute to the work of project teams conducting applied research and policy studies and delivering technical assistance on career and technical education, postsecondary success, and workforce development.
- Conduct analysis and deliver training, coaching and technical assistance while interfacing directly with clients and funders.
- Conduct quality assurance reviews of relevant client-facing materials.
- Grow and manage a pipeline of new business opportunities in the college and career pathways area and expand organizational revenue over time.
- Lead large scale proposal development and scoping efforts including budgeting and partner relationships
- Develop and manage key strategic relationships with regional and national stakeholders.
- Serve as a thought leader and subject matter expert on college and career pathways, with specialized nationally recognized expertise in career and technical education (e.g., contribute to blog posts; participate in media interviews; deliver presentations at regional and national meetings; write reports, briefs, journal articles, and other products).
- Support the development and adoption of new and innovative approaches that help meet existing and emerging client needs and promote equitable college and career pathways for all students

- Work collaboratively with teammates, develops strong collegial relationships and proactively and regularly communicates with colleagues
- Lead significant organizational and program-area level groups/projects as needed

Qualifications:

- Seven-plus years of senior project leadership experience, with a focus on career and technical education and college and career pathways
- Highly specialized skills and knowledge in applied research and/or technical assistance and consulting approaches
- Demonstrated success in building large-scale applied research and/or technical assistance portfolios through contracts, grants, and other means
- Strong leadership, management, and organizational skills with experience managing proposals and projects using a collaborative, team-building approach
- Demonstrated commitment to client-centered approaches that prioritize stakeholders' needs and goals
- Demonstrated commitment to equitable outcomes for all students and a track record of advancing this goal through your professional work
- Deep experience and expertise in culturally responsive/sustaining ways of working
- Strong writing, speaking, and listening skills
- Wide experience working with education clients, including schools, districts, state and federal agencies, policymakers, colleges and universities, and businesses and community organizations
- Expertise in career and technical education, postsecondary success, and/or workforce education
- Experience with and enthusiasm for working in a culturally diverse environment
- A Ph.D. degree or equivalent

Travel & Other Key Requirements:

- Ability to occasionally travel
- Portland, Oregon based office or work remote from a home office in the United State