**Run of Show**

**College of Education Commencement Ceremony**

**Monday, June 17**

**1:00 pm – 3:00 pm**

**South Lawn behind Knight Library**

10:00 am: Lisa and Tyler check the field for table locations; place boxes for staff at stage, check in tables

10:00 am: Research Expo in building open

11:30 am: COE volunteers arrive at check in tables; pick up staff badges and supplies

11:45 am: COE volunteers go to stations

12:00 – 12:20 pm: **Pre-show plays starting an hour prior**, music only in a loop.

12:20 – 12:50 pm: **Music stops.** Mariachi band plays

12:00 – 12:30 pm: Students Check in at tables at south end of field

Faculty check in at HEDCO 220.

Platform party lines up in HEDCO 220 along with Hooding faculty and last, the remaining faculty

Doctoral Students check in at HEDCO courtyard and line up there

Families and guests enter and look for seating on the field.

12:40 pm: Platform Party lines up in HEDCO 220 and leaves for the field

12:40 pm: Doctoral candidates line up in courtyard and leave for the field

12:40 pm: Faculty line up in HEDCO 220 and leave for the field

12:50 pm: Platform party; doctoral students, hooding and other faculty arrive at the south end of the field.

12:50 pm: Mariachi band stops playing

12:50 pm: Lisa Fortin announces we are about to begin

12:55 pm: Student lines move to field entrance area behind other lines

1:00 pm:  **Lisa signals to sound:** **Procession begins-cue loop of Pomp and Circumstance**

Amy Harter leads Stage party as they head to stage, hands off to Lisa

Mariah Deguzman leads Doctoral students and they head up front row left side

Amy Harter directs faculty go up center row

Line Guide Team leads students to seating while Pomp and Circumstance plays

1:15 pm (approx.): **When last student reaches seats, stop Pomp and Circumstance**

Welcome

The Dean will introduce the Native American welcome and land statement.

Native American song

Speakers are featured in this order:

Laura Lee McIntyre opening remarks

UG Speaker-Fariza Gafarova, CDS

Grad Student Speakers-Jaskiran Notre, UOTeach elementary; Brenton Cobb, UOTeach secondary

Sylvia Thompson at podium. Makes remarks introducing Hooding Ceremony.

Sylvia moves to name reader microphone

Line guides get students to stage area

Stage party faculty will leave the stage to join the student line up at the ramp and participate in the hooding. Laura Lee and Sylvia will hood their students when they come to the stage, but will not line up next to them.

Stage Faculty will move to table to help hand out diploma covers. This can rotate between the folks on the stage if you wish. Feel free to switch out with someone else as the ceremony is going on.

Doctoral Student Hooding takes place

Master’s and Undergraduates are getting organized to cross the stage by Line Guides

Master’s and Undergrads cross the stage.

Our name reading should go in this order:

CPHS-Karrie Walters-CFT, Prev Sci, FHS

EDST-Puja Clifford and Katie Fitch- UOTeach, CTED, EDF, EDF Cert, EPOL

EDLD-Julie Alonzo-EdS, Principal Admin + Masters, Principal Admin, Pro Admin

SPECS-Rhonda Nese-ABA, SPSY, SPED, CDS Master’s, CDS UG

Name readers return to their seats when finished with their sections

Laura Lee McIntyre closing remarks. Laura Lee says, “Go Ducks,” Streamers are released.

**Play the Oregon Fight Song; Play Recessional in a loop**

Line guides lead group out from front to back (stage party, faculty, and then students).