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| **COE-CC Questions & Responses** | | |
| Name Role of person submitting proposal |  | |
| COE department submitting proposal |  | |
| Program or Course (Number and title) being added or updated  **Please note that the title of courses may only be 5 words long and up to 60 characters.** |  | |
| Type of proposal | **Courses (COECC and UOCC)**   * New Course * Changes to Existing Course * Undergraduate * Graduate | **Programs (COECC and UGC or GC)**   * New Program * Changes to Existing Program * Undergraduate * Graduate |
| Summary of proposed changes  *Briefly describe what changes are proposed.* |  | |
| Rationale for proposed changes  *Briefly explain why the changes are being made*. |  | |
| Curricular review process  *Provide a brief statement confirming the steps followed to review and approve the proposed curricular changes in accordance with the Department’s governance policy. Include the date and details in which the department approved the change.* |  | |
| Attach a course syllabus (Course changes) and/or program of study (Program changes) (Word Document or PDF) | * Syllabus * Program of Study | |
| Context for proposal  *Provide background information that will help the COE Curriculum Committee (COE CC) understand the context of the changes. [Note. Please refrain from using acronyms that COE CC members may not know and include relevant program details for those COE CC members who are not familiar with the details of the content area and/or academic program.]* |  | |
| Academic benefits  *Description of the academic benefits of proposed changes (e.g., curricular accessibility and quality improved, enrollment increased, academic program costs to students reduced,* etc.) |  | |
| Academic impacts  *Description of the academic impact of proposed curricular changes (e.g., program plan changes, licensure or accreditation standards met, etc.)* |  | |
| Budget impacts  *Description of the budgetary impact of proposed curricular changes (e.g., losses or gains in FTE, increased SCHs)* |  | |
| Enrollment projections  *Provide projections for enrollment and who enrolls in the course or program.* |  | |
| Projected timeline |  | |
| Collaboration  *Briefly explain how the proposal requires or promotes collaboration with other programs either within or outside of the COE.* |  | |
| COE DEI Expertise  *Briefly explain how this proposal promotes COE disciplinary expertise in the areas of diversity, equity, and inclusion.* |  | |
| Student Preparation  *Briefly explain how the proposal prepares students to serve in culturally and linguistically diverse communities.* |  | |