

APPENDIX A2. COE CURRICULUM VITAE TEMPLATE

[This template is intended as a guide to best practice in organizing and presenting your CV. Use APA style, one-inch margins, Times New Roman, 12 pt. Font. [Instructions, suggestions, and comments are presented below in italics within brackets.]

CURRICULUM VITAE

Jane Doe

[Provide clear and complete identifying information including: name, office address, phone number, and e-mail address, date vitae has been updated. It is recommended to omit personal information such as home address and phone, information about family, etc.]

Address: 10 Education Building (office)
College of Education
University of Oregon
Eugene, OR 97403

Telephone: (541) 346-0000 (office)
(541) 346-1001 (FAX)

e-mail Address: jdoe@uoregon.edu Web Address: <http://www.uoregon.edu/~jdoe>

TEACHING AND RESEARCH INTERESTS:

[Provide information that indicates your research and teaching interests.]

Early childhood learning and literacy....

EDUCATIONAL RECORD:

[Indicate name of schools, degrees and dates granted; earlier in career list doctoral dissertation title and advisor and Master's thesis title and advisor.]

2010 Doctor of Philosophy completed at the University of Peer Institution in May, 2010. Major area of study: Education, dissertation title: *Relationships among educational variables*, Dissertation chair: Dr. Good Advisor.

2008 Master of Arts completed at the University of Peer Institution in May, 2008 in Education, thesis title: *Relationships among other educational variables*, Thesis chair: Dr. M. A. Advisor.

2006 Bachelor of Arts completed at the University of Peer Institution in May, 2006; major: Sociology, minor: Psychology

EMPLOYMENT HISTORY:

[Indicate location, job title, time/year in position, position description for all professional positions held.]

2010-present Assistant Professor, College of Education, University of Oregon

TEACHING EXPERIENCE:

2010-present College of Education, University of Oregon

2008-10 Teaching Assistant, College of Education, University of Peer Institution

Courses Taught:

Undergraduate courses in assessment, educational policy, early childhood learning...

RESEARCH ACTIVITIES:

[Order all entries from most to least recent; number entries in chronological order, e.g., a "1" is oldest. You may want to vary the order of subheadings depending on the accomplishments and activities you wish to highlight.]

[Use separate subheadings for:

- *Refereed journal articles; do **not** include articles in preparation or in review here, see next heading. If article is "in press," you must include documentation from the journal editor in the dossier (i.e., a letter or e-mail confirming full acceptance).*
- *Articles in non-refereed journals*
- *Books and monographs*
- *Book chapters*
- *Reports and other publications]*

A. Refereed Journal Articles:

9. Doe, J., & Researcher, E. (in press). Growth on oral reading fluency progress monitoring measures. *Journal of Special Education*. Advance online publication. doi: 10.11/02914563695
8. Advisor, G., & Doe, J. (2015). Reading achievement growth of students with and without disabilities on a statewide achievement test. *Exceptional Children*, 22, 35-52.

[etc.]

B. Manuscripts submitted for Publication:

- Doe, J. (2015). *Learning Disability Status and Growth in Early Literacy*. Manuscript submitted for publication.
- Stern, V., Colleague, W., & Doe, J. (2015). *Reading comprehension achievement gaps for students with and without disabilities*. Manuscript submitted for publication.

C. Presentations

[Use separate subheadings for:

- *International invited presentations followed by non-invited presentations or conference papers*
- *National invited and non-invited presentations and conference papers*
- *Regional invited and non-invited presentations and conference papers]*

15. Lewis, J., & Doe, J. (2014, April). *Critical issues in studying literacy development in early childhood*. Paper presented at the annual meeting of the Council for Exceptional Children (CEC), Philadelphia, PA.

14. Doe, J., Carmichael, S., Lodge, H. C. (2013, April). *Growth in oral reading fluency across two academic years and the intervening summer*. Paper presented at the annual meeting of the American Educational Research Association, San Francisco, CA.

[etc.]

D. External Funding

[Indicate name and type of grant, awarding entity, award period, amount of award, your role in the project (e.g., principal investigator, consultant) and brief description of the project. It's OK to list grants submitted but not funded as well just indicate "unfunded."]

Literacy Assessment of Children with Specific Learning Disabilities. U.S. Department of Education, Institute of Educational Sciences (IES, CFDA 84.123A). Jane Doe, and Ann Collaborator, Co-Principal Investigators, 7/2013-6/2015 (\$1,007,132: funded).

A Multisite Randomized Trial of Embedded Coaching Support and Multi-Component Instruction on Early Literacy Outcomes. U.S. Department of Education, Institute of Educational Sciences (IES, CFDA Number: 84.111A). William Colleague and Jane Doe, Co-Principal Investigators (\$3,498,399: unfunded).

Preparation and Analysis of Literacy Assessment Data. Funded by the College of Education

Principal Overhead Funds Allocation Committee, University of Oregon. Jane Doe, Investigator, January, 1994 to May, 1994 (\$1,995).

[etc.]

D. Technical Reports

8. Doe, J., & Stern, V. (2014). *How professional development, teacher satisfaction and plans to remain in teaching are related: Some policy implications*, Research Report No. 2014-2. Eugene, OR: Oregon Reading Research Center.

7. Howard, R., Stern, V., & Doe, J. (2012). *Technical report on the "2011 Oregon Survey of Teachers"*. Eugene, OR: Oregon Reading Research Center.

[etc.]

INSTRUCTIONAL AND ADVISING ACTIVITIES:

A. List of Courses Taught

[Indicate course prefix, number, and title and years taught, some also include enrollment.]

Courses Taught at UO:

EDUC 501 Child Development (Fall, 2010; Spring, 2012; Fall, 2014)

EDUC 574, Literacy Assessment in Education (Spring, 2011; Winter, 2013)

[etc.]

B. List of Service on Graduate Student Committees

[Indicate student name, degree, date if degree completed, your role (chair, member).]

C. List of Advisees

[If your advising workload is not well represented by service on student committees (e.g., undergraduate or MA advising), indicate who you advised with student name, degree, advising dates, your role (primary advisor, other role).]

SERVICE ACTIVITIES:

[For each entry indicate the type of service, years of participation, and your role in the activity (e.g., committee chair). If there are enough entries, use separate subheadings for:

- *National service (e.g., positions or committee service for professional organizations, editorial board membership, journal reviewing)*
- *State service (e.g., positions on committees, pro bono consultation)*
- *University service (e.g., membership on committees; work on university programs or projects not part of research or instruction)*
- *Department/program service (e.g., membership on departmental committees, search committees, service as a program advisor or coordinator if unpaid)*

(Usually it is better to omit consulting activities; also, paid consulting is not considered service.)]

2014-present Member, COE Curriculum Committee

2012-13 Chair, Department MA program redesign committee

2013-2014 Member, COE Search Committee, Assistant Professor of Special Education, COE, UO

AWARDS AND PROFESSIONAL ACTIVITIES:

Awards and Honors

[Indicate title, year and nature of each award.]

Professional Organizations and Activities

[Indicate: name of the organization, years of participation, and roles in the organization.]