MENTORSHIP WORKFLOW

CLINICAL FELLOW SPEECH LANGUAGE PATHOLOGY



Mentor & CF Begin Mentorship



MONTH 1

Mentor initial site visits with CF

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Introductions: discuss CF expectations & Mentor role, DOR role

Mentor/CF discuss: goals/expectations, complete True Colors & Values Assessent, share results

Initiate CF Training Checklist & Clinical Skills Training

Weekly call/support via telesupervision when not on site

Informal/formal documentation audits. Discuss with CF. Send formal audits to ARD & DOR

Mentor Provides 1-2 research articles or information to support practices and/or caseload



Site visits as indicated / telesupervision. Extra support via telesupervision & indirect supervision

More Specific clinical skills training-review of CPT/ICD-10 coding, documentation scripts, & complete Optima training

CF self assessment, complete segment 1 SLPCF, state paperwork, re-establish goals & expectations for next segment

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Emphasize use of standardized assessments on eval, PRs, & d/c to support POC and documentation

Productivity Expectations aiming for 85%+ by this month. Mentor identify areas of success and provide further guidance if needed

Observations, training EBP, modeling approaches, constructive feedback sessions

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Site visits as indicated/telesupervision. Extra support by telesupervision & indirect supervision

MONTH 3



Mentor Provides
1-2 research articles or
information to support
practices and/or
caseload

Check in with the DOR & ARD, to f/u with expectations, feedback, & development

Informal/formal documentation audits. Discuss with CF. Send formal audits to ARD & DOR

Discuss productivity expectations - aiming for 80%+ by this month. Mentor shares tips to support success Continue to communicate with DOR/ARD, provide research articles supporting areas of emphasis



MONTH 4

Site visits as indicated, Telesupervision & indirect supervision

Introduction/education to billing & insurance information

CF begins 'CF project' to support competencies. To be completed by end of CF and shared with team and other CFs

MONTH 5

Site visits as indicated (can be decreasing over time). Telesupervision and indirect supervision



MONTH 6

Direct/Indirect supervision, training, audits etc. Continue CF transitioning to independence

CF self assessment, complete segment 2 SLPCF, state paperwork, re-establish goals, expectations for segment A CF experience must be completed within 48 months from the date initiated. Some CF experiences may not be a 9 month period and will be modified as needed.

CF provides updated licenses to home office/HR. Signature updated to CCC-SLP

"End date letter" written by Mentor to state confirming mentorship completed and CF will no longer be "under" Mentor license

CF self assessment, complete segment 3 SLPCF report & rating form for ASHA, complete state paperwork



Final site visits & indirect supervision. Discuss final goals/areas of focus

Training on common practices, therapeutic techniques etc., that CF may not have experienced thus far

Encourage CF self-assessment of therapy sessions & CF discussion on how to improve performance



MONTH 7&8

